CITY OF SERGEANT BLUFF
P.O. BOX 703, 501 4TH STREET
SERGEANT BLUFF, IOWA 51054
712-943-4244

APPLICATION FOR RENTAL PROPERTY REGISTRATION

Property Owner_____

Mailing Address _____

_____

Phone Number_____

Email Address _____

Emergency Point of Contact:

_____

Phone Number: _____

Authorized Agent for property: _____

Phone Number: _____

Email Address: _____

PLEASE PROVIDE ALL RENTAL UNIT ADDRESSES BELOW:

Additional properties can be listed on a separate sheet of paper.

Fees:

1. Rental Certificate
   - A. 3-year or 5-year Inspection Cycle
     - a. $50.00 per year for Single Family.
     - b. $100.00 per year for Duplex, or $50.00 per side
     - c. $50.00 per building plus $20.00 per unit per year for Multi-Family
   - B. 1-year Inspection Cycle
     - a. $100.00 per year for Single Family
     - b. $200.00 per year for Duplex, or $100.00 per side
     - c. $100.00 per building plus $40.00 per unit per year for Multi-Family
2. Inspections

A.	1st Inspection	$0
B.	1st Re-Inspection	$60.00 or $0 if violations are corrected
C.	2nd Re-Inspection and Subsequent Re-Inspections	$100.00 per inspection
D.	No Show Fee (for a scheduled inspection)	$100.00 payable by homeowner

3. Tenant Requested Inspections $40.00 payable by requestor

DECLARATION:

I, the applicant, do hereby declare that I am the owner of the owner of the above described and that the information provided herein is true to the best of my knowledge.

Applicant Signature: _____

Date: _____

Once you have turned in this form, contact the Inspection Services department to schedule an inspection.

If you have any questions regarding this registration form, please contact City Hall or the Inspections Services Department.

Aaron Johnson
Building Inspector, Sergeant Bluff
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Cell: 712-899-9956
Office: 712-943-9618