



City of **Sergeant Bluff, IA**

501 Fourth Street Sergeant Bluff, IA 51054 712-943-4244

APPLICATION FOR RENTAL PROPERTY REGISTRATION

Name of Owner/Applicant _____ Emergency Point of Contact: _____

Mailing Address _____ Phone Number: _____

Phone Number _____

Authorized Agent for property: _____

Phone Number: _____

PLEASE PROVIDE ALL RENTAL UNIT ADDRESSES BELOW:

Additional properties can be listed on a separate sheet of paper.

Fees:

1. Rental Certificate
 - A. \$35.00 per year for Single Family or \$105.00 for 3-years.
 - B. \$50.00 per year for Duplex, or \$25.00 per side
 - C. \$25.00 per building plus \$15.00 per unit per year for Multi-Family
2. Inspections
 - A. 1st Inspection \$0
 - B. 1st Re-Inspection \$50.00 or \$0 if violations are corrected
 - C. 2nd Re-Inspection and Subsequent Re-Inspections \$100.00 per inspection
 - D. No Show Fee (for a scheduled inspection) \$75.00 payable by homeowner
3. Tenant Requested Inspections \$35.00 payable by requestor

DECLARATION:

4. I, the applicant, do hereby declare that I am the owner of the owner of the above described and that the information provided herein is true to the best of my knowledge.

Applicant Signature: _____

Date: _____

Once you have turned in this form, contact the Inspection Services department to schedule an inspection.

If you have any questions regarding this registration form, please contact City Hall or the Inspections Department.

Aaron Johnson
Inspection Services Department, City of Sergeant Bluff
aaronj@cityofsergeantbluff.com
712-899-9956