

SERGEANT BLUFF, IOWA
City Council Minutes
Tuesday, April 11, 2023
Council Chambers
501 4th Street; Sergeant Bluff, IA

I. MAYOR/MAYOR PRO-TEM TO CALL THE MEETING TO ORDER:

Attendee Name	Title	Status	Arrived
Ron Hanson	Mayor Pro Tem	Present	
Bill Gaukel	Assistant Mayor Pro Tem	Present	
Jim Linafelter	Council Member	Present	
Andrea Johnson	Council Member	Present	
Carol Clark	Council Member	Present	
Jon Winkel	Mayor	Absent	

II. APPROVAL OF THE MINUTES:

II.1 Approve the March 28, 2023 Regular Meeting

Motion by Andrea Johnson, second by Ron Hanson to approve the agenda and the Regular City Council Meeting Minutes of March 28, 2023. Motion Carried. [Unanimous]

III. CITIZEN'S INPUT:

Trae Wingert expressed that he had recently spoken to Building Inspector Aaron Johnson about the sidewalks in the alleys in Old Town. His kids recently fell twice in the alleyways. Some alleys do not have sidewalks. He asked about how the process would start for getting the alley sidewalks fixed. Aaron Lincoln said that repairing the alley sidewalks would be the responsibility of the City. He has directed Aaron Johnson to create a map showing which sidewalks need to be repaired and it will be submitted as a work order to be completed by October. The Council thanked Trae for bringing this to the attention of the City.

James Loomis, Woodbury County Attorney, expressed his desire to continue with his commitment to stay engaged with all communities. He explained that if there are things that our community needs or have concerns about, don't hesitate to reach out to his office. The Council thanked him for coming.

IV. APPROVAL OF THE CONSENT AGENDA ITEMS:

IV.1 Liquor License Renewal: American Legion

Motion by Jim Linafelter, second by Andrea Johnson to approve the Liquor License Renewal for American Legion.

Motion Carried. Hanson abstained.

IV.2 Bills: Check Numbers 86873 thru 86963 in the amount of \$235,162.02

Motion by Jim Linafelter, second by Andrea Johnson to approve Bills: Check Numbers 86873 thru 86963 in the amount of \$235,162.02.

Motion Carried. [Unanimous]

Name	Description	Check Amt
ABT MAILCOM	APR 23 BILL & MAIL PROCESSING	\$1,787.73
AIRGAS USA LLC	ACETYLENE	\$158.40
AMERICAN WTR WORKS ASSOC	2023/2024 MEMBERSHIP DUES	\$418.00
ANALYTICAL & CONSULT SVCS	SAMPLE ANALYSIS	\$202.50
APPEARA	CLEAN LINENS	\$162.82
AT&T MOBILITY	EMERGENCY LINE PHONES	\$279.34
BENSTAR PACKAGING & DISTRI	CENTER PULL PAPER TOWELS	\$34.61
BENTSON PEST MANAGEMENT	PEST CONTROL/WATER PLANT	\$47.00
BROWN SUPPLY COMPANY	CURB BOX/SPLASH PAD/REPAIRS	\$1,768.00
CARDIS MFG CO	SERVICE CALL ON GATE	\$150.00
CARRICO AQUATIC RESOURCES	CHEMICALS/WATER MANAGEMENT AGREE	\$3,869.25
CHESTERMAN CO	COMM CON/DRINKING WATER	\$269.00
CITY OF SIOUX CITY UTILITIES	MAR 2023 SEWER USAGE	\$29,625.60
COFFEE KING	COFFEE	\$75.00
CULLIGAN	RENTAL FEE/SALT	\$64.50
DAKOTA SUPPLY GROUP	SPLASH PAD PARTS	\$3,120.64
DAVID ZINTHER	NATIONAL FIRE ACADEMY COURSE	\$1,675.00
EAKES OFFICE SOLUTIONS	JANITORIAL SUPPLIES	\$175.86
ECHO ELECTRIC SUPPLY	POLICE DEPARTMENT REMODEL/TAP TOOL	\$1,420.04
FAREWAY	COMM CON/OFFICE & CLEANING SUPPLIES	\$106.26
FELD FIRE	FIRE DEPT. SUPPLIES/UNIFROM	\$151.83
FIRE SERVICE TRAINING BUREAU	FF 1 TESTING FEES	\$250.00
FIRST CITIZENS BNK AND TRUST	TELEPHONE SYSTEM	\$237.04
FLOYD RIVER MATERIALS INC	SAND	\$687.40
GAUL, ANTHONY	CELL PHONE STIPEND	\$450.00
GILL HAULING INC	SOLID WASTE	\$5,570.40
IMFOA	IMFOA MEMBERSHIP DUES/CHRISTOFFERS	\$50.00
JOHNSTON AUTOSTORE	CREDIT/SUPPLIES	\$436.90
LAUTERS, DEAN	CELL PHONE STIPEND	\$450.00
LEXIPOL LLC	POLICE ONE ACADEMY	\$668.16
LINDBLOM SERVICES INC	PORTABLE TOILETS	\$190.00
LITTLE RED EMBROIDERY CO	COMM CON PROMOTIONS	\$1,143.71
LONG LINES LLC	TELECOMMUNICATION EXPENSE	\$1,911.94
LOWE'S	NEW POLICE DEPT/WATER PLANT REPAIRS	\$1,218.94
MATHESON TRI-GAS INC	ACETYLENE	\$61.93
MENARDS-SIOUX CITY	POLICE STATION REMODEL/SUPPLIES	\$93.85
METERING & TECHNOLOGY SOL	EQUIPMENT	\$5,397.18
MID STATES AUDIO INC	DOWNPAYMENT FOR AV UPGRADE	\$18,502.01
MIDAMERICAN ENERGY	APR 2023 GAS UTILITY	\$3,566.57
MIDSTEP SERVICES	JANITORIAL EXPENSE	\$390.00
MIDWEST WHEEL COMPANIES	AUTOMOTIVE SUPPLIES	\$38.38
MORNINGSIDE PLUMBING	CLEANED PLUGGED MANHOLE	\$1,020.00
NE MUNICIPAL POWER POOL	MEMBER DUES	\$2,034.35
OFFICE FURNITURE OPTIONS	MONITORS/CUBICLES	\$5,030.00
PETERBILT OF SIOUX CITY	VEHICLE MAINTENANCE	\$274.79
PETTY CASH	CASH DRAWER FOR LIBRARY	\$100.00
PIONEER AUTO	TIRE REPAIR/VEHICLE MAINTENANCE	\$836.64
PUB 52 BAR AND GRILL	COMM CON MEAL	\$3,437.50
QUICK LANE TIRE & AUTO CNTR	VEHICLE REPAIR	\$713.69
RIVERSIDE TECHNOLOGIES INC	NETWORK SUPP/POLICE UPGRADE/WTR PLANT	\$7,374.90
ROSENDAHL, BRENT	CLOTHING ALLOWANCE	\$32.98
SANDRY FIRE SUPPLY LLC	HOSE	\$3,120.00
SECRETARY OF STATE	04/23 MULLER RENEWAL	\$30.00
SERGEANT BLUFF ADVOCATE	BACK PAGE ADS/LEGALS	\$2,999.17
SGT BLUFF FOOD PANTRY	MAY 2023 FOOD PANTRY EXP	\$800.00

SEXTON OIL COMPANY	BULK FUEL	\$25,008.29
SIOUXLAND HUMANE SOCIETY	HOLDING FEES FOR MARCH	\$55.00
SIRCHIE ACQUISITION CO	TESTING	\$129.95
SKARSHAUG TESTING LAB	GOATSKIN PROTECTORS/TESTING	\$200.58
SPEE DEE DELIVERY SERVICE	DELIVERY CHARGES	\$50.78
SPORTSENGINE INC	SITEBUILDER	\$60.00
STATE CHEMICAL SOLUTIONS	WASTE WATER PROGRAM	\$392.18
SURVEYING & MAPPING LLC	QTRLY GIS WEB HOSTING	\$1,200.00
TAGGART'S POWERSPORTS	2023 POLARIS RANGER 1000 NORTHSTAR	\$26,950.00
TRAUM, TODD	APR 23 JANITORIAL SERVICES	\$208.00
VAN METER INDUSTRIAL INC	NEW POLICE DEPT	\$4.68
VAN WERT COMPANY	REMOTE METERS	\$13,309.50
VEENSTRA & KIMM INC	1ST ST EAST/BAKER PK/KIWANIS/WEST RIDGE	\$18,370.47
VISA CARD	PARKING/REGISTRATIONS/CHAIRS/TABLES	\$3,908.42
VISA CARD	CLASS/EMT REVIEW/TRNG/KEY SAFE/RADIO	\$670.33
VISA CARD	DOOR ACCESS SYSTEM/SURVEY PLANET	\$1,025.78
VISA CARD	CAT MEAL/OFFICE SUPP/CLASS/ZOOM/FOOD	\$2,456.09
VISA CARD	HEATED HOLDING CABINET/INSPECTORS GUIDE	\$1,100.61
WEBSTAUANTSTORE	CHAISE CHAIRS	\$5,460.85
WESTERN AREA POWER ADMIN	MARCH 2023 POWER PURCHASED	\$18,870.70
WESTERN IA TECH COMM COL	FIRE SCHOOL	\$1,050.00

TOTAL: \$235,162.02

V. DISCUSSION/ACTION ITEMS:

V.1 PROCLAMATION: National Library Week (April 23-29)

Ron Hanson explained that on behalf of Jon Winkel he proclaimed the week of April 23-29th as National Library Week.

Carol Clark relayed from the Library Board President Michael Aguirre: "Please thank the Mayor and Council for their ongoing support of the Sergeant Bluff Public Library as the Board continues our efforts to strengthen and grow the Library's contribution to this community."

V.2 Discussion and Potential Action on Farmers Market Manager Application

Danny Christoffers explained that we received an application from Linette Ross to run a Farmers Market for the area established by the City Council near the Community Center. This would begin with 3 vendors that would grow. It would start in late May and end in September. They are looking to run it on Wednesday from 3:30pm to 6:30pm. The ordinance currently restricts that to Tuesdays and Saturdays, so he would need to work with the City Attorney on modifying the ordinance to accommodate Wednesdays.

There was discussion among the City Council about modifying the ordinance to provide greater flexibility. Linette Ross explained that they don't anticipate any issues with getting additional vendors. She asked about the possibility of having a pathway for people to pull up and grab orders they make online.

Motion by Ron Hanson, second by Andrea Johnson to approve the application submitted by Linette Ross to operate a Farmers Market on city property for 2023 and future years. Motion Carried. [Unanimous]

- V.3 Special Event Permit Application - Eddies Tavern Car Nights - to expire when Eddies Tavern comes under new ownership
- V.4 Special Event Permit Application - Eddies Tavern Bike Nights - to expire when Eddies Tavern comes under new ownership
- V.5 Special Event Permit Application - Tri-State Cruisers - to expire when Eddies Tavern comes under new ownership

Motion by Ron Hanson, second by Andrea Johnson to approve the Special Event Permit Applications for Eddies Tavern Car Nights, Eddies Tavern Bike Nights, and Tri-State Cruisers event to expire when the new owner takes over on approximately May 10th. Motion Carried. [Unanimous]

- V.6 Approve up to \$300,000.00 to blacktop S Lewis Blvd from North of Mikes Mini Mart to North City Limits

John Robinson said that they received three bids, but one was not able to do some of things being asked for. This would cover mill and overlay asphalt, repairing of concrete, traffic control, & painting.

Ron Hanson asked about the area by the railroad tracks.

Aaron Lincoln said that is a private crossing for the Brickyard. The City cannot fix it, we will put in a request to have that done.

Jason Kvidera said that we received a final bid from Barkley Asphalt for approximately \$233,000 that includes everything that was requested.

Motion by Bill Gaukel, second by Carol Clark to accept the low bid from Barkley Asphalt to blacktop S Lewis Blvd from North of Mikes Mini Mart to North City Limits.

Motion Carried. [Unanimous]

VI. RESOLUTION(S):

- VI.1 RES 23-08 Approve Job Position, Compensation, and Posting for Parks & Recreation Part-Time Janitor

Aaron Lincoln explained that we're looking at having someone come to the Community Center about two times a week to do a deeper clean above-and-beyond what is done by the part-time staff. The recommendation from staff is to create a part-time janitorial position.

Bill Gaukel expressed interest in using this person as an independent contractor.

Aaron Lincoln discussed with City Council the criteria for determining whether a person is an employee or independent contractor. There was discussion on benefits, supplies, duties and responsibilities.

No action was taken on this agenda item. Something will be brought back to the City Council for consideration at a future meeting.

VII. ORDINANCE(S):

VII.1 ORD 735 Amending Ch. 131 Transient Merchant and Mobile Food Unit (Third Reading)

Motion by Andrea Johnson, second by Bill Gaukel to approve ORD 735 Amending Ch. 131 Transient Merchant and Mobile Foot Unit (Third Reading).

Motion Carried. [Unanimous]

VII.2 ORD 736 Amend Electric Service Rates With & Without Load Management (First Reading)

Jason Kvidera explained that we do extensive research with MEAN to determine what our rates and where we need to be in the future. They recommended two years ago to do 3% for three years. We're on the 2nd year of that process.

Bill Gaukel expressed that we do comprehensive rate studies. He expressed that one of the things that drives up our costs is peak demand times. Our Load Management program helps everyone. He encouraged people to sign up for Load Management. Aaron Lincoln said that there is no cost to have the device installed and they receive a lower rate.

Motion by Jim Linafelter, second by Bill Gaukel to approve ORD 736 Amend Electric Service Rates With & Without Load Management (First Reading). Motion Carried.

[Unanimous]VII.3 ORD 737 Amend Chapter 63 Provisions to Set Special Speed Zones (First Reading)

VII.3 ORD 737 Amend Chapter 63 Provisions to Set Special Speed Zones (First Reading)

Aaron Lincoln explained that this speed zone would cover from Old Lakeport Road north of Glenn Ellen Road down to 1st Street. Jason Kvidera, Jon Winkel and himself met with the County Engineer Mark Nahra to discuss this joint jurisdiction road. The City has to approve this via Ordinance and the County via Resolution, the goal is to pass this simultaneous with our third reading of the ordinance. The County and City staff are in agreement that the speed of 50mph are too fast with the addition of the trail going up Lakeport, this would change it to 35mph.

There was discussion about the abruptness of the speed change, the presence of deer, issues with driveways, and a recent fatality. It was considered that it could be extended to Warrior Rd

or S Lewis Blvd. Interest was expressed in modifying it in a second reading. Staff will reach out to the County about extending the area.

Motion by Carol Clark, second by Andrea Johnson I to approve ORD 737 Amend Chapter 63 Provisions to Set Special Speed Zones (First Reading). Motion Carried. [Unanimous]

VIII. ADMINISTRATOR'S REPORT:

Aaron Lincoln said that there will be a Complete Streets meeting next Monday. A Comprehensive Plan Steering Committee meeting was recently held to review the results of the Community survey. Aaron will provide that information to the City Council. He attended a City Administrators conference last

week. There was prominent discussion relating to employee benefits. We recently decided to move our Benefits Administration from True North to Holmes Murphy. This doesn't affect our rates, but puts us in a position to potentially receive more unique options. A developer will be coming to the City Council meeting in two weeks to present an idea for a project south of Serenity Point. Regarding the Interstate Interchange, we hope to bring an agreement with the County and Sioux City for Council consideration at an upcoming meeting.

IX. COUNCIL MEMBER'S REPORTS & COMMENTS:

Bill Gaukel encouraged everyone to take advantage of Free Cleanup Week at the Compost Site. Stop by City Hall to get your pass. He received a call from Chris McGowan about the Washington DC trip which is May 17th and 18th, they currently don't have a representative from Sergeant Bluff.

Carol Clark said that Club 55+ opened last week. Tomorrow they're going to have a Men's group called Cards & Conversation, there will be coffee. Meals will start when inspection is done. The American Legion will have their final breakfast this Sunday before next fall. The Community Foundation will meet this Thursday and do a final push for founding members. You have until June 1st to become a founding member.

Andrea Johnson said that April 22nd is Earth Day. We will celebrate as a City with a Park Cleanup on April 21st starting at the Community Center from 3-6pm. She encouraged citizens to participate. April 27th is the Spring Band Concert. She encouraged everyone to be careful and keep watch for people out walking and biking while you are driving.

Ron Hanson said that residents have expressed to him that people have been flying through on the intersection of 4th St & D St. He had a discussion with Officer Rosendahl about possibly putting up a flashing sign. He also attended a Planning & Zoning Meeting recently, there was discussion about the new Ordinance establishing a 7 person membership and when that was effective.

There was discussion about CommCon. Ron Hanson praised Chad Janzen presentation, he thanked the citizens for turning out. Carol Clark asked that we look into ways to speed up the food serving lines. Danny Christoffers said that he will attempt to address that problem at future CommCon's.

X. ADJOURNMENT:

Motion by Jim Linafelter, second by Ron Hanson to adjourn at 6:38 pm.

Motion Carried. [Unanimous]

Mayor/Mayor Pro-Tem

Attest:

Danny Christoffers, City Clerk