

SERGEANT BLUFF, IOWA
City Council Minutes
Tuesday, April 25, 2023
Council Chambers
501 4th Street; Sergeant Bluff, IA

1. MAYOR/MAYOR PRO-TEM TO CALL THE MEETING TO ORDER:

Attendee Name	Title	Status
Jon Winkel	Mayor	Absent
Bill Gaukel	Assistant Mayor Pro Tem	Present
Ron Hanson	Mayor Pro Tem	Present
Jim Linafelter		Present
Carol Clark		Present
Andrea Johnson		Present

2. APPROVAL OF THE AGENDA

Motion by Carol Clark, second by Andrea Johnson to approve the agenda.
Motion Carried. [Unanimous]

3. APPROVAL OF THE MINUTES:

3.a Approve the April 11, 2023 Regular Meeting

Motion by Carol Clark, second by Ron Hanson to approve the minutes of the April 11, 2023 Regular meeting.

Motion Carried. [Unanimous]

4. CITIZEN'S INPUT:

There was no citizen input.

5. DEPARTMENT HEAD REPORTS

Parks & Recreation

Tyler Tweet provided a report for March and April. There were three all-day gym rentals, the fireside room was rented for 93 hours, the game room/court was rented for 42 hours. We hosted a table tennis tournament, a spring craft fair, youth wrestling banquet, year-end volleyball tournament, two middle-school fun days, Iowa State Extension Youth meeting, APP, an Easter egg hunt, and on April 15th three events on the same day. We have started spring soccer which has 41 teams with 340 kids. We partnered with Sioux City Parks & Rec for Iowa Live Healthy 5k at the Anderson Pavilion. The soft opening of the Senior Center was held, a May schedule of events will be distributed soon. The Senior Center has a men's group that meets Wednesdays from 1:30pm-3:00pm. There are new laptops available to be used. The Senior Center hosted a Meet the Superintendent Event with Chad Janzen. The Easter egg hunt had 400- 500 people, the National Honor Society helped stuff eggs. Summer Seasonal Job interviews for

the pool and Summer Adventure Camp have been completed. Summer Adventure Camp registration is available, we've had 80 kids registered so far. The pool is opening on Memorial Day.

Inspections

Aaron Johnson explained that from February 29th through today there have been 46 inspections, 27 permits. There have been 126 rental inspections and 3 new dwellings year-to-date. There is one ongoing commercial project. Nuisance abatement has been primarily property and yard maintenance. The wind has caused a lot of garbage and debris to fly around the city. There is one new home-based business called Kim's Simple Creations which can be found on Facebook. A lot of sidewalks are being repaired. He's received a number of permits for foundation repair and water proofing permits, he encouraged residents to check their basements for water intrusion. He compared the number of permits and costs of the projects compared to last year.

Police Department

Scott Pack said that for March there were 6 accidents, 12 arrests, 13, citations, 14 warnings, and 1 parking ticket. There were a total of 162 incidents. Vehicle theft examinations have picked up. The DARE kids did an awesome job cleaning up various parts of Sergeant Bluff. They will be going a trip to the State park, they will be doing canoeing, archery, fishing, and BB gun activities. He thanked Affordable Storage, Fareway, and Mikes Mini Mart for providing some things for the kids. He discussed the need to look at modifying our ordinance to address security alarm calls issues.

Fire Department

Michelle Tooley said that there were 49 ambulance calls. There have been 179 year-to-date. Station hours last month was 1,569. There have been 4,015 hours year-to-date. David Brown, Tom Mason, and Darren Tooley received their Driver Operator License. Adam McDermott received his Firefighter and Hazmat Awareness. Several officers attended the Incident Command Course. Anthony Gaul went to an Instructors conference. There was trauma training last month. There were controlled burns at Green Valley and Floyd Place and two CRP burns. CF is doing training at our station. The Lt. Governor visited our station, some of his staff members did trauma training. National EMS Week is next month, we are hosting an open house on May 25th, there will be hands-on training covering: CPR, stroke awareness, stop-the-bleed. Ambulance calls have been high.

Public Works

John Robinson said that there were 12 locates in February, and 33 in March. There were 50 work orders in February and 110 in March. There were 42 red tags in February and 55 in March. There was a water break today in the fire line at Embassy Rehab, he is going to discuss that problem with them further. We're down to needing only 100 more radio read meters installed. We're currently doing hydrant flushing. Pump motors at two separate lift stations and one generator go down. Street sweeping has been done. Dan Hospers has done a clean-up day on the 23rd of every month. He met with the owner of the new sports arena, it will be a good thing for Sergeant Bluff. Public Works has worked on the Senior Center and IBF. Larry Beaty retired at the end of February.

Jason Kvidera said that this winter Public Works spent a lot of time indoors working on buildings. There are things that are typically done in the winter time that are being done this spring. The electricians are booked every day for the whole year already with the projects that are lined up. He expressed how busy the Public Works Department has been. Barclay will be doing the blacktop of S Lewis Blvd from Mike Mini Mart going north, Aaron Lincoln is working with the railroad and the Brickyard about fixing a crossing. You will start seeing sidewalk and street projects beginning. Camelot

is on the list to get their approaches done. The mowing crew has started, we'll be getting four highschoolers to help us with sod work and dirt work.

Finance

Jason Kvidera said that he'll review the budget on a later agenda item.

Library

Michael Aguirre said that it has been a busy month for the Library. He thanked the Public Works Department for their help in getting the Library ready. The book drop has been put in, the community room is taking shape, outdoor signage is still on the to-do list. The City departments and Police Department have been scoping out the installation of security cameras. There were over 400 people last month, we're on track to exceed that this month. We are plugged into the inter-library loan programs, we receive some large print books from two other libraries. Emily Mallory will be doing a special program on book art. There are programs for Mothers Day and Fathers Day coming up. We now have an anime program and a Dungeons & Dragons program. We've submitted our Enrich Iowa letter of agreement for Direct State Aid. We have a special group of staff and volunteers who are dedicated to making this library grow into a great resource. Patrick Tisher and Robyn Morris have been serving on the board since 2019 and will be departing, we are soliciting applications for new board members. Carol Clark said that this is National Library Week and she thanked Michael for his leadership and professionalism and the Library board for their hard work.

6. APPROVAL OF THE CONSENT AGENDA ITEMS:

6.a Tax Abatement Application: 7209 Old Lakeport Road
 Motion by Bill Gaukel, second by Ron Hanson to approve Tax Abatement Application:
 7209 Old Lakeport Road.
 Motion Carried. [Unanimous]

6.b Bills: Check Numbers 86964 thru 87047 in the amount of \$772,832.91
 Motion by Bill Gaukel, second by Ron Hanson to approve Bills: Check Numbers 86964 thru
 87047 in the amount of \$722,832.91.
 Motion Carried. [Unanimous]

Name	Description	Check Amount
911 CUSTOM	LASER SYSTEM W/PRESSURE PAD	\$765.00
AGUIRRE, MICHAEL	TV REIMBURSEMENT	\$916.99
APPEARA	CLEAN LINENS/MATS	\$248.84
AT&T MOBILITY	EMERGENCY LINE PHONES	\$2.69
BAKER & TAYLOR	BOOKS	\$183.62
BARCON, INC	KIWANIS PARK EXCAVATION	\$199,753.89
BATTERIES PLUS	BATTERY/LED BULBS	\$163.79
BENTSON PEST MANAGEMENT	PEST CONTROL/IBF, REC CENTER	\$135.00
BOLINGER, DAVID	ELECTRIC DEPOSIT REF/OVERPAYMENT	\$125.03
BOMGAARS	BATTERY/OIL/PREEN/ROPE/HOOKS	\$124.42

BOOK SYSTEMS INC	SUBSCRIPTION RENEWAL	\$1,390.00
CHESTERMAN COMPANY	COMMUNITY CENTER POP SUP	\$96.00
CHESTERMAN COMPANY	DRINKING WATER EXPENSE	\$37.60
CINTAS	SUPPLIES	\$36.83
COVENANT WORKPLACE SOLUTIONS	MARCH EAP SESSION	\$97.00
DAKOTA SUPPLY GROUP	PAINT MARKING STICK	\$45.70
DAVIS, KYLEE	ELECTRIC DEPOST REFUND	\$3.61
ECHO ELECTRIC SUPPLY	POLICE DEPARTMENT REMODEL	\$110.73
EMILY'S PAPERCRAFTS	BOOK FOLDING ART PROGRAM	\$125.00
FEDEX	SHIPPING	\$25.38
FELD FIRE	HYDROTESTING	\$262.50
FIRE SERVICE TRAINING BUREAU	FF2 TESTING WEATHERS	\$50.00
FP MAILING SOLUTIONS	POSTAGE MACHINE RENTAL	\$135.00
GE SOFTWARE INC/EKOS	2 FUEL SITE 4/1/23-12/31/23/SOFTWARE	\$4,782.00
GENERAL TRAFFIC CONTROLS INC	PEDESTRIAN CROSSING EQUIPMENT	\$345.00
GILL HAULING INC	SOLID WASTE	\$13,736.76
HAVERDINK, RODNEY OR COURTNEY	ENERGY EFF REBATE/CLOTHES WASHER	\$50.00
HAWKINS WATER TREATMENT	CHEMICALS/CHLORINE CYLINDERS	\$160.00
HEIDMAN LAW FIRM	LEGAL EXPENSE	\$26,240.00
HUNDERTMARK INC	OIL	\$325.00
JACKS UNIFORMS AND EQUIPMENT	CLOTHING ALLOWANCE/HUTZELL	\$94.30
KJOSE, BRANDT	ELECTRIC DEPOSIT REFUND	\$66.10
LINDE GAS & EQUIPMENT INC	SPLASH PAD	\$246.79
MARCO INC (FD)	COPIER CONTRACT	\$100.33
MENARDS-SIOUX CITY	CRACK FILLER/POLICE STATION REMODEL	\$330.51
MID-STATES ORGANIZED CRIME INFO	2023 MEMBERSHIP DUES	\$100.00
MIDSTEP SERVICES	JANITORIAL EXPENSE	\$325.00
MORNINGSIDE PLUMBING	JET/DRAING CLEAN	\$800.00
MUNICIPAL ENERGY AGENCY OF NEB	MARCH 2023 POWER PURCHASED	\$178,060.90
NOLL COLLECTIONS SERVICES INC	COLLECTION SERVICES	\$23.33
ONE OFFICE SOLUTION	LABELS	\$12.60
PER MAR SECURITY SERVICES	ALARM MONITORING	\$652.16
PIONEER WOOLDRIDGE INS AGENCY	2022 CHEVY SILVERADO/INSURANCE PREMIUMS	\$288,277.00
PLUMBING & HEATING WHOLESALE	LIFT STATION/POOL/SPLASH PAD	\$439.39
POMP'S TIRE SERVICE	SUPPLIES	\$156.72
ROYAL IRON INC	SUPPLIES	\$47.25
SAM'S CLUB	SUPPLIES	\$90.96
SEXTON OIL COMPANY	BULK FUEL	\$944.17
SIOUX CITY WINNELSON	SUPPLIES	\$333.63
SIOUXLAND DISTRICT HEALTH DEPT	FOOD SERVICE LICENSE - BALLFIELD	\$150.00
SIOUXLAND LOCK & KEY	LOCKS/KEYS	\$99.00
SIOUXLAND REGIONAL TRANSIT SYS	SENIOR CENTER TRANSPORTATION	\$375.00
STAN HOUSTON EQUIPMENT CO INC	PAINT/SAFETY EQUIPMENT	\$438.95
STATE HYGIENIC LABORATORY-AR	LAB FEES	\$82.00
STEW HANSEN DODGE CITY	2023 DODGE RAM	\$37,119.50
TAGGART'S POWERSPORTS	OIL CHANGE KITS	\$53.49
THOMPSON SOLUTIONS GROUP	FIRE ALARM MUSEUM/REPAIRS	\$335.94
UTILITY EQUIPMENT COMPANY	PVC CEMENT/SPLASH PAD	\$327.43
VAN METER INDUSTRIAL INC	REPAIRS FOR THE POOL	\$482.79
VAN WERT COMPANY	WATER METER	\$5,370.98
VERIZON WIRELESS	CELL PHONE EXPENSE	\$1,519.87
VISA CARD - FINANCE	CABINETS/MEAL/TONNEAU COVER/ORGANIZER	\$1,536.83
VISA CARD - LIBRARY	BATHROOM SUPPLIES/BOOKS/DVDS/DISPLAY	\$413.79
VISA CARD - PARKS & REC	CRAFTS/EGG HUNT/TABLE/LIFEGUARD TRAINING	\$483.96
VISA CARD - PUBLIC WORKS	CLEANING SUPP/CLASSES/PHONES/PD REMDEL/POOL	\$2,068.86

7. DISCUSSION/ACTION ITEMS:

7.a Open Public Hearing - FY23-24 Budget

Motion by Carol Clark, second by Andrea Johnson to open the public hearing for the FY23-24 Budget at 6:03 pm.

Motion Carried. [Unanimous]

7.b Public Hearing & Discussion on FY23-24 Budget

Danny Christoffers stated that he received no comments from the public.

Aaron Lincoln said that the levy remains the same.

Bill Gaukel thanked Aaron Lincoln, Jason Kvidera, and City staff for their efforts.

7.c Close Public Hearing - FY23-24 Budget

Motion by Andrea Johnson, second by Jim Linafelter to close the public hearing for the FY23-24 Budget at 6:05 pm.

Motion Carried. [Unanimous]

7.d RES 23-09 Approving the FY23-24 Budget

Motion by Jim Linafelter, second by Carol Clark to approve RES23-09 Approving the FY23-24 Budget.

Motion Carried. [Unanimous]

7.e Proclamation: National Municipal Clerks Week (Apr 30th-May 6th),

Proclamation: National Police Week (May 14th-20th)

Proclamation: National Public Works Week (May 21st-27th)

Proclamation: National EMS Week (May 21st-27th)

Ron Hanson explained that on behalf of Mayor Jon Winkel he proclaimed the week of April 30-May 6th as National Municipal Clerks Week, May 14th-20th as National Police Week, May 21st-27th as National Public Works Week, May 21st-27th as National EMS Week.

7.f Special Event Permit Application(s) – Eddies Tavern Bike Nights, Car Nights, Tri-State Cruisers – application for continuation of event(s) under new ownership

Ron Hanson explained that the new owner has a Liquor License application in progress, a Special Meeting will need to be held sometime soon.

Jim Brown explained that he has been in the restaurant business for 20 years. He has a special interest in the food-side of the bar business. The current owners Jim and Lori Burns have been very helpful in the transition. He will be putting two new ventless fryers in and he will have a new POS system.

The Council welcomed him to the community.

Motion by Carol Clark, second by Andrea Johnson to approve to approve the Special Event Permit Application(s) for Eddies Tavern Car Nights, Eddies Tavern Bike Nights, and Tri-State Cruisers event for continuation when the new owner takes ownership.

Motion Carried. [Unanimous]

7.g Presentation by Hank Baker for Proposed Residential Development

Discussion and gathering Council interest.

Hank Banker introduced himself and expressed his goal for finding homes for older people. He provided a history of the Serenity Point area. He provided a presentation for a 55+ HOA Community on 8.65 acres south of the Serenity Point residential development designed for active seniors.

There was discussion on the amenities, unit size, building options, and style variety of the units. It will be done in phases. The potential continuation of the tax abatement was discussed. Unit construction might not occur until next spring, but they would like to start late fall this year. The City Council discussed the need to address the ordinance that currently restricts the use of Golf Carts which has been on the docket to look at due to the trail system being put in.

Aaron Lincoln informed the City Council that this would be developed via a PUD (Planned Unit Development). A development agreement will need to be brought to the City Council at a later date to address various issues.

7.h Presentation of Taser Replacement Proposal by Police Department

Scott Pack explained that the tasers that we currently have are 10-12 years old. The company will no longer replace or fix them. Some local businesses had asked how they could help out the Police Department and as a result Travis Hutzell and Jereme Muller have gathered donations to replace the current tasers. It would cost \$27,000 over five years to replace the tasers, the donations to date would cover the first two years. Funds would also be used from vehicle theft examination funds and Federal sharing funds. He explained how these new tasers are a safer unit and described a variety of ways that the replacement tasers would be better than the current ones that they possess. A demonstration of the tasers was provided.

Aaron Lincoln explained that there would be no City funds used for those for this year or next year, but in future years it would need to be addressed during the budget cycle.

(Bill Gaukel dropped from the remote Zoom connection at approximately 7:03 pm due to connectivity issues)

Motion by Carol Clark, second by Jim Linafelter to approve the Taser Replacement Proposal submitted by the Police Department.

Motion Carried. [Unanimous]

- 7.i Set Public Hearing date for the FY22/23 Budget Amendment for May 23rd at 5:30 pm
Motion by Andrea Johnson, second by Ron Hanson to approve Setting the Public Hearing date for the FY22/23 Budget Amendment for May 23rd at 5:30 pm.

Motion Carried. [Unanimous]

8. RESOLUTION(S):

- 8.a RES 23-10 Approve Fiscal Year 2023 Transfers

Jason Kvidera explained that we do these transfers annually. This will transfer some funds from the Local Option Sales Tax to cover various items such as benefits and debt services, there are also some loans transfers from sewer, water, and streets to electric.

Motion by Jim Linafelter, second by Carol Clark to approve RES 23-10 Approve Fiscal Year 2023 Transfers.

Motion Carried. [Unanimous]

9. ORDINANCE(S):

- 9.a ORD 736 Amend Electric Service Rates With & Without Load Management (Second Reading)

Ron Hanson explained that a notification and explanation will be sent to citizens with the newsletter which is a requirement of the IUB for electric rate changes.

Motion by Ron Hanson, second by Jim Linafelter to approve ORD 736 Amend Electric Service Rates With & Without Load Management (Second Reading).

Motion Carried. [Unanimous]

9.b ORD 737 Amend Chapter 63 Provisions to Set Special Speed Zones (Second Reading)

Ron Hanson said that this would change the speed limit to 35mph from north of Glen Ellen on Old Lakeport down to 1st Street.

Andrea Johnson expressed concern that dropping the speed limit could potentially cause accidents due to people passing above the speed limit.

Scott Pack said that a lot of deer are hit on the "s" curve, Serenity Point will have residential traffic coming out of that area. They've received multiple requests out of the County asking us to slow that traffic down. He understands that we will need to potentially ticket speeders in the area and they can set up a LIDAR. He expressed general agreement with the proposed speed change.

Motion by Carol Clark, second by Ron Hanson to approve ORD 737 Amend Chapter 63 Provisions to Set Special Speed Zones (Second Reading).

Motion Carried. [Unanimous]

9.c ORD 739 Amend Chapter 63 Provisions to Set Special Speed Zones (First Reading)

Ron Hanson said this ordinance would cover whether City Council wants to extend the 35mph speed zone south of where the previous Ordinance 737 ends.

Motion by Carol Clark, second by Ron Hanson to table ORD 739 Amend Chapter 63 Provisions to Set Special Speed Zones to discuss this extended speed zone with the County and Legal.

Motion Carried. [Unanimous]

9.d ORD 738 Amending Hours and Requirements of the Farmers Market Ordinance (First Reading)

Danny Christoffers explained that these changes are a result of the current Farmers Market Manager Application that restricted which days the market could operate. This opens it up to whatever day the license is approved for. The City Attorney has provided the recommended language changes in the proposed ordinance.

Motion by Jim Linafelter, second by Carol Clark to approve ORD 738 Amending Hours and Requirements of the Farmers Market Ordinance (First Reading)

Motion Carried. [Unanimous]

10. ADMINISTRATOR'S REPORT:

Aaron Lincoln said that we have Safe Routes to School Committee on at 3pm on Thursday. The Comprehensive Plan Steering Committee is Thursday at 4pm. We'll have an interstate interchange funding agreement at the next meeting. He has jury duty over the next couple of weeks. A representative with MEAN is meeting with us on Monday at 10am.

11. COUNCIL MEMBER'S REPORTS & COMMENTS:

Jim Linafelter congratulated Aaron Johnson on passing his Residential Building Inspector Certification. He gave a shout out to Joe Ebner who is done with this SRO duty after four years. Travis Hutzell is going to replace him for two years. It's a great program that the police do with the school. He expressed his condolences to the Barb Maxfield family, she was a lifelong resident of Sergeant Bluff. She had helped with Little League and the Warrior Zone Booster Club.

Andrea Johnson encouraged everyone to support the Warriors soccer team, golf team, track team, and others. She said that there is a facebook group called Hometown Collective that local businesses participate in that includes games and activities.

Carol Clark said that this Thursday we will be meeting with SIMPCO to continue the Comprehensive Plan development on Thursday there is an Intro to Planning & Zoning Session that various P&Z and Board of Adjustment members are attending. She extended her condolences to the Barb Maxfield family.

Ron Hanson encouraged everyone to pick up after their pets when they're walking their pets.

12. ADJOURNMENT:

Motion by Ron Hanson, second by Jim Linafelter to adjourn at 7:28 pm.

Motion Carried. [Unanimous]

Mayor/Mayor Pro-Tem

Attest:

Danny Christoffers, City Clerk