

**Sergeant Bluff Public Library Board Meeting**  
**Wednesday, May 17, 2023, 5:30 pm**  
**SBPL, 503 4<sup>th</sup> St. Sergeant Bluff, IA 51054**

**Board Members:**

President, Michael Aguirre	[ ]
Vice-President, Jenni McCrory	[ ]
Secretary, Deb Collins	[ ]
Jane Schaar	[ ]
Shannon Maier	[ ]
Open Board Position	[ ]
Open Board Position	[ ]
Library Director, Open Position	[ ]

Carol Clark, City Council Advisor  
Andrea Johnson, City Council Advisor

**AGENDA:**

1. Call to Order
2. Minutes Approval from 04/19/2023
3. Agenda Approval
4. Bill Approval
5. Treasurer's Report
6. Public Comment
7. Librarian's Report for April
  - a. Door Count: 424
    - i. *Last month = 416*
  - b. Adult Books: 209
  - c. Children/Teen Books: 244
  - d. DVDs: 16
  - e. Bridges: \*
    - i. audio books: 11 \*
    - ii. eBooks: 0 \*
    - iii. Magazines: 0 \*

*\* Statistics unconfirmed for April 2023 for Bridges.*
  - f. WhoFi Internet
    - i. Total monthly usage 253 (High of 25 on 4/11/23)
      1. *Apr 2022 = 54*
    - ii. Unique visitors 123
      1. *Apr 2022 = 17*

**UNFINISHED BUSINESS**

1. Meeting Room Reservation & Use Process
2. Fundraiser Options & Discussions:
  - a. Rick Maxfield at Wheelhouse
  - b. Game Night facilitated by The Dealt Hand
  - c. Others?

## **NEW BUSINESS**

1. Updates and/or decisions needed re: interim Library operations
  - a. Financial update
  - b. Volunteers
  - c. Summer Reading program
  - d. Upcoming programs (Q3: Jul-Aug-Sep)
  - e. Website updates
  
2. Library Director Search Update
  - a. Qualification Checklist
  - b. Candidate Packets
  - c. Interview Questions
  - d. Timeline
  
3. Board of Trustee Term Review & Renewal Recommendations for the City Council.
  
4. Board of Trustee Applications for Open Positions.

## **OTHER BUSINESS**

**NEXT MEETING(s):** Regular Board Meeting – Wed, June 21, 2023 @ 5:30 pm CDT