

**Sergeant Bluff Public Library Board Meeting
Wednesday, September 20, 2023, 5:30 pm
SBPL, 503 4th St. Sergeant Bluff, IA 51054**

Board of Trustees:

Michael Aguirre (President)	[] – term exp. June 2029
Jenni McCrory (Vice-President)	[] – term exp. June 2029
Deb Collins (Secretary)	[] – term exp. June 2027
Jane Schaar	[] – term exp. June 2025
Shannon Maier	[] – term exp. June 2029
Garry Clark	[] – term exp. June 2025
Shari Zenor Kiple	[] – term exp. June 2025
Mary Torgerson (Library Director)	[]
Carol Clark, City Council Advisor	[]
Andrea Johnson, City Council Advisor	[]

AGENDA:

1. Call to Order
2. Minutes Approval from **07/19/2023**
 - a. **Minutes are available on our website**
3. Agenda Approval
4. Bill Approval
5. Treasurer's Report
6. Public Comment

7. Librarian's Report for July/August
 - a. Door Count: July- 609/ August-592
 - i. *Last month =749*
 - b. Patrons added- July -23/ August -24
 - c. Adult Books: July-253/ August-209
 - d. Children/Teen Books: July- 276/ August-207
 - e. DVDs: July-41/August-31
 - f. Bridges
 - i. audio books: July-382/ August-237
 - ii. eBooks: July -567/August-150
 - iii. Magazines: July – 3/August-2
 - g. WhoFi Internet

- i. Total monthly usage 185(High of 16 on 7/3/23)/199 (High of 13 on 8/14/23)
 - 1. Last Month = 158(High of 12 on 6/06/23)
- ii. Unique visitors July-51/August-55
 - 1. Last Month = 148

UNFINISHED BUSINESS

- 8. Circulation Policy Amendment amended and accepted
 - a. Review policy for proposed change to increase checkout duration limits.
 - b. See other areas of the policy for potential changes.
- 9. Emergency Policy Review Amendment amended and accepted
 - a. Review policy for proposed change to increase checkout duration limits.
 - b. See other areas of the policy for potential changes
- 10. Pioneer Valley Update
 - a. Color painting -150
 - b. Money count- \$18 but a lot of great visibility
- 11. Texas Roadhouse Fundraiser – story time supplies/ Raised \$155/ \$105 cash donations
- 12. Target Donation
- 13. Pocket Park update/
 - a. Met with architect July 28
 - b. Will know soon if we got the grant from the seed company
- 14. Board Education Requirements– 5 hours /year
 - a. Iowa Open Meetings Regulation- 1.5hrs (July) .
 - b. Fine Free Libraries- 1.5hrs (August)
 - c. Advocacy in Action- 1hr (October)
 - d. Creating a Culture of Learning- 1hr (January)
 - e. Kernels- Marketing for your Library - 0.5hr (February)
 - f. Library for the Blind: Resources that are accessible – 1hr (March)
 - g. Off Your Seat and On Your Feet – 1hr (April)
 - h. New series (3 parts)called Intersections- focuses on the best way for cities and libraries to work together.

All are accessible through IA Learns or on the State of Iowa Continuing Education YouTube channel. We can briefly discuss them each month “What was the most important thing you took from this session?”

NEW BUSINESS

- 15. Solar Eclipse programming on October 14 from 10 until 2. We are closing off the street right in front of the library so that kids can sit and enjoy. Hands on activities and crafts/ food trucks?

16. Board Elections (did you already do these?)
17. Approval to Seek Sponsorship for programs that require a fee- Dinosaurs-\$450
18. AED Grant
19. Seed Library to go with the Pocket Park idea

OTHER BUSINESS

NEXT MEETING(s): Regular Board Meeting – Wed, October 18, 2023 @ 5:30 pm CDT

All Library meetings are open to the public.

Minutes are posted on the website at: <https://www.sergeantbluff.lib.ia.us/about/library-board>