SERGEANT BLUFF, IOWA
Planning and Zoning Commission Minutes

501 4th St 6:00 PM
December 3, 2024

Attendee Name	Title	Status	Arrived
Shawn Streck	Chairman	Present	
Kevin McGregor	Vice Chairman	Present	
Mark Monson	Board Member	Present	
Dan Hunter	Board Member	Present	
Lance Roberts	Board Member	Present	
Laurie Beardsley	Board Member	Present	
Joe Profera	Board Member	Present	

Also in attendance were: Ron Hanson, City Council Member
Aaron Johnson , City Inspector
Jeanette Kellen, Secretary

1. Call to Order

Shawn Streck called the meeting to order at 6:00 pm.

2. Roll Call

Planning & Zoning Commission did their roll call.

3. Approval of the minutes:

Motion to approve September 5, 2024 regular meeting minutes by Hunter, 2nd by Profera, all ayes.

4. Discussion and Action items:

A. Public Hearing @ 6:00 pm – Tower Modification: The Planning & Zoning Commission is considering a Tower Development Permit Application (Modification) submitted by SMJ International on behalf of AT&T for a tower located at 502 5th Street. Parcel #884730452001 described as: BLAIRS ADDN LOTS 4&5 BLK 12. The proposed change is to upgrade antenna equipment on the existing tower.

1. Open public Hearing: Motion by McGregor, 2nd by Monson to open public hearing, all ayes, hearing opened at 6:01 P.M.

2. **Public Questions & Comments**: Aaron Adelman from SMJ international spoke via zoom and said that there will be no changes to tower, just equipment changes on the tower. The change will take a couple of days and they want to start before winter. Aaron Johnson also said that there will be no changes to tower, just equipment upgrades. McGregor asked if the height would change, and both Johnson and Adelman said no.

3. **Close Public Hearing**: Motion to close public hearing by Monson, 2nd by Roberts. All ayes, motion carried. Public Hearing closed at 6:04 P.M.

B. Commission Discussion and Vote: Streck said that there shouldn't be any issues with the application. No other discussion. Motion made by Profera, 2nd by Hunter, to approve the Tower Modification permit application submitted by SMJ International on behalf of AT&T for a tower

located at 502 5th Street. Parcel #884730452001 described as: BLAIRS ADDN LOTS 4&5 BLK 12. The proposed change is to upgrade antenna equipment on the existing tower. Roll call vote, all ayes, motion passes.

5. Comments and updates

A. By Chairperson/Vice-Chairperson:

Streck said that this is his last meeting, as he had previously announced, and thanked everyone on commission. He said is glad to know all members are invested in the community. He said he knows the commission will be in great hands and recommended McGregor as the next chairperson. McGregor said that with the school season, he may need to be remote sometimes or even absent, depending on circumstances.

B. By City Staff Members: Ron Hanson thanked Streck for all his contributions on the commission. Kellen also thanked Streck and appreciated his ability to keep meetings running on time. Both wished him well in future endeavors, and noted he would be missed.

6. Set a date for the next Planning & Zoning meeting

January 7 is the 1st Tuesday, and everyone agreed on that day. McGregor said he will be gone for that meeting.

7. **Adjourn:**

A motion was made by Hunter, seconded by Roberts to adjourn, all ayes, meeting adjourned at 6:11 pm.

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Shawn Streck Chairman Jeanette Kellen, Secretary