Library Board Meeting Minutes
February 18, 2026 5:30 pm
Sergeant Bluff f Library

Call the board meeting to order –Board President Michael Aguirre called the meeting to order at 5:30 PM with roll call:

Attendee Name	Title	Status	Term Expiration
Michael Aguirre	Board President	Present	June 2029
Shannon Maier	Board Vice President	Present	June 2029
Jane Schaar	Board Secretary	Present	June 2031
Alisha Elder	Board Director	Present	June 2031
Deb Collins	Board Director	Absent	June 2027
Lisa Lauters	Board Director	Present	June 2027
Vacant	Board Director		June 2031
Mary Torgerson	Library Director	Present	

I. Approval of Meeting Minutes

Motion by Shannon Maier, seconded by Jane Schaar, to approve the meeting minutes from January 21, 2026. Motion carried. (Unanimous)

II. Approval of the Agenda

Motion by Jane Schaar, seconded by Lisa Lauters, to approve the agenda. Motion carried. (Unanimous)

III. Financial Report and Approval of Expenditures

a. The Board reviewed the Library financial report from the City with questions addressed.
b. Library Director Mary Torgerson reported line-by-line breakdown of all expenditures for the month of January.
c. Total January expenditures **$1879.64**
d. Motion by Jane Schaar, seconded by Shannon Maier, to approve January expenditures. Motion carried. (Unanimous)

IV. Public Comment

a. Councilwoman Shari Kiple in attendance of our Board meeting. Shari is the new Library liaison to the City Council.

V. Library Director Report for January

a. Door Count for **January 831 patrons.**

b. Library Director Mary Torgerson reported a line-by-line break out of the Books, DVDs, Bridges, Magazine and WhoFi listed in the agenda. Internet and computer usage remains high.
c. Mary reported 25 programs were held in January for a total of 400 participants.
d. Mary signed up for Science Across America. This is to celebrate 250 years of science education in the United States. Our Library has been selected to promote science in the spring and summer. Mary discussed several science programs planned for the summer.
e. Mary signed letter of agreement for Bridges.
f. Mary reported that Pioneer Valley Days is tentatively scheduled for the weekend of July 17, 2026.
g. The Library will be closed Saturday July 4, 2026
h. Mary reported on new state legislation that may affect our partnership with schools.
i. Mary reported on donations received since our last meeting.
j. Mary has a quote for the StoryWalk panel repairs. ($573)
k. Mary provided a program calendar for the summer months.

VI. Unfinished Business

a. New Board Member
    i. Rick Zarkos applied for the vacant Board position. Rick will be on the agenda at the next City Council meeting. The City will vote on Rick's Library Board appointment.
b. Budget Meeting Update
    i. Mary provided an update on spending fiscal year to date.
c. February Continuing Education
    i. Stats and Stories (Part I) was reviewed by board members.

VII. New Business

a. Policy Review – Collection
    i. Mary discussed Collection policy, the Board will review next meeting.
b. Amazon Business Prime
    i. The City is discussing purchasing one Amazon Prime account for all City use. This would include the Library.
c. Summer Programs
    i. Mary discussed Science Across America programs.
d. March Continuing Education
    i. The Librarian - PBS

VIII. Adjournment

Motion by Jane Schaar, seconded by Lisa Lauters, to adjourn at 6:10 PM.
Motion carried. (Unanimous)

****NEXT MEETING: March 18, 2026, 5:30 PM at Sergeant Bluff Public Library****

Respectfully submitted,
Jane Schaar

Minutes are posted on the website at: https://www.sergeantbluff.lib.ia.us/about/library-report