Library Board Meeting Minutes
April 17, 2026 5:30 pm
Sergeant Bluff f Library

Call the board meeting to order –Board President Michael Aguirre called the meeting to order at 5:30 PM with roll call:

Attendee Name	Title	Status	Term Expiration
Michael Aguirre	Board President	Present	June 2029
Shannon Maier	Board Vice President	Present	June 2029
Jane Schaar	Board Secretary	Present	June 2031
Alisha Elder	Board Director	Absent	June 2031
Deb Collins	Board Director	Present	June 2027
Lisa Lauters	Board Director	Present	June 2027
Vacant	Board Director		June 2031
Mary Torgerson	Library Director	Present	

I. Approval of Meeting Minutes

Motion by Deb Collins, seconded by Shannon Maier, to approve the meeting minutes from March 18, 2026. Motion carried. (Unanimous)

II. Approval of the Agenda

Motion by Jane Schaar, seconded by Shannon Maier, to approve the agenda. Motion carried. (Unanimous)

III. Financial Report and Approval of Expenditures

a. The Board reviewed the Library financial report from the City with questions addressed.
b. Library Director Mary Torgerson reported line-by-line breakdown of all expenditures for the month of March.
c. Total March expenditure is: $**1102.02**
d. Motion by Jane Schaar, seconded by Deb Collins, to approve March expenditures. Motion carried. (Unanimous)

IV. Public Comment

a. Councilwoman Shari Zenor Kiple commented how the City Council fully supports and appreciates the Library and everything the Library does for this community.

V. Library Director Report for March

a. Door Count for **March 1002 patrons.**
b. Library Director Mary Torgerson reported a line-by-line break out of the Books, DVDs, Bridges, Magazine and WhoFi listed in the agenda. Internet and computer usage remains high.

c. Mary reported 22 programs were held in March for a total of 511 participants.
d. Mary reported she will submit summer reading invoices in May.
e. Mary commented on the need for a new computer.
f. Mary was asked to be on the All Iowa Reads Committee for kids books.
g. Mary is in process of getting the laminator fixed.
h. Mary updated the Board on Legislative discussions for public libraries. (SF2432)
i. Mary reported she received a subscription from the City, for a Grant site.
j. Mary discussed the need for an interpreter pocket, the French speaking population in Sergeant Bluff is growing.
k. Mary reported braille is included on the StoryWalk.

VI. Unfinished Business

a. Vacant Board Position
    i. The Board still has an opening. Give Michael any candidate ideas.
b. Budget Proposal
    i. Mary reported summer reading program bills will be submitted in May.
c. April Continuing Education: "Disappearance of Young Adults Books and Services"
    i. This article was discussed and reviewed by the Board.

VII. New Business

a. Policy Review – Confidentiality
    i. Board reviewed, no action needed.
b. Security System
    i. Board discussed obtaining a new security cameras, and plans to purchase with MRHD grant money.
c. National Library Week April 19-25
    i. Mary has something special planned each day next week at the Library. Special treats will be available all week.
d. Bylaws
    i. Review once per year. No action currently.
e. May Continuing Education: "Will the Pigeon Graduate"
    i. The Board will review this training video before next month's meeting.

VIII. Adjournment

Motion by Jane Schaar, seconded by Lisa Lauters, to adjourn at 6:22 PM.
Motion carried. (Unanimous)

****NEXT MEETING: May 20, 2026, 5:30 PM at Sergeant Bluff Public Library****

Respectfully submitted,
Jane Schaar

Minutes are posted on the website at: https://www.sergeantbluff.lib.ia.us/about/library-report