

SERGEANT BLUFF LIBRARY
Special Board Meeting Minutes
January 24, 2019 5:30 PM

- I. **Chairperson to call the meeting to order** – Michael Aguirre called the meeting to order at 5:30 PM

Attendee Name	Title	Status
Michael Aguirre	Chairperson	Present
Ann Petersen	Vice Chairperson	Absent
Deb Collins	Director	Present
Shannon Maier	Director	Absent
Jenni McCrory	Director	Present
Dale Petersen	Director	Present
Jane Schaar	Director	Present
Tami Coil	Library Director	Present
Carol Clark	City Council Liaison	Present
Mary Torgerson	Adviser	Absent
Collin Schaar	Adviser	Absent

II. **Approval of the Agenda**

Motion by Jane Schaar, second by Dale Petersen to approve agenda. Motion carried.
(Unanimous)

III. **New Business**

- a. **Approval of resignation of Trustee Ann Petersen:** Dale Petersen stated it was the purview of the Sgt. Bluff City Council to accept or refuse Ann’s resignation, since all Library Board members were appointed by and serve at the pleasure of the City. Motion by Jane, second by Deb Collins, to forward Ann’s letter of resignation to the City Council Motion carried. (Unanimous)
- b. **Discuss possible new board members:** Several potential candidates were identified; Deb recommended Andrea Johnson, Carol Clark suggested Elad Shapira, and Tami Coil said she would speak with volunteer Robyn Morris on Monday. (Dale also pointed out that his and Deb’s terms will end in June, so additional board members will be needed at that time.) Discussion will continue as an agenda item for the next regular board meeting.
- c. **February Fundraiser:** Michael Aguirre recommended going ahead with plans for a library fundraiser to be held at Fareway Feb 8 (3:00-7:00) and Feb 9 (10:00 – 2:00) to increase library visibility, heighten awareness of City plans to renovate the library space, and promote the puzzle fundraiser. Grab bags made by the Petersens will also be sold. Tami is working on a brochure to distribute to shoppers, highlighting library progress and explaining the purpose of and prizes for the puzzle fundraiser. Michael will meet with Fareway manager Mike Hammel soon to finalize details.

- d. **28e Agreement with School:** The City has requested Board input on ending the City's sharing agreement with the Sgt. Bluff-Luton School CSD sooner than 2023, as originally planned. Tami presented a variety of alternatives proposed by the City. Several board members questioned whether this would negatively impact the district's ability to purchase adequate library materials; Jenni McCrory offered to bring it up at tomorrow's district administrative team meeting, but stated she felt each school was in a position to supply their own library needs. Dale pointed out that the original agreement was put in place so that citizens of Sgt. Bluff could utilize district libraries; with the creation of a public library, that is no longer necessary. Following extensive discussion, motion by Dale to recommend alternative #3 to the City, ending the sharing agreement at an agreed-upon date in 2019, with no further dollars allocated to the district libraries; second by Jenni. Motion carried. (Unanimous)

IV. Other Business

- a. **Summer programming event:** Dale reported that Mary Torgerson's proposal for a space-themed event with a NASA engineer will be presented to the Community Action Team next week. A member of the team, Dale expects the request for funding to be approved for a presentation during the Summer Adventure Program 2019.

V. Next meeting agenda items

- a. Board education
- b. Discuss potential new board members

VI. Adjournment

Motion by Jane, second by Dale to adjourn at 5:58 PM. Motion carried. (Unanimous)

Respectfully submitted,
Deb Collins